



**National Power Corporation  
MINUTES OF PRE-BID CONFERENCE**

**MEDICAL LABORATORY PACKAGE-CY 2021 ANNUAL PHYSICAL CHECK-UP FOR NPC  
HEAD OFFICE/SUCAT/SPUG MINUYAN PERSONNEL  
COVERED BY PR NO. HO-CBM21-002 / REF. NO. PB210315-RA00061**

DATE : 01 March 2021  
TIME : 9:00 A.M.  
VENUE : Kañao Function Room  
BID OPENING : 15 March 2021

Attendees:

**BIDS AND AWARDS COMMITTEE (BAC)**

Chairman:

1. Atty. Rogel T. Teves VP, PES

Vice Chairman:

1. Atty. Rodolfo M. De Guzman, Jr. Corp. Atty. A, LSD, OLC

Members:

1. Atty. Rosalito R. Castillo Manager, IPPCM, RMS  
2. Jenalyn Aurea S. Tinonas Manager, FPBPRD, AFG -virtual-  
3. Biverly B. Estella Manager, PPAD, CPD, CAG  
4. Antonio A. Orquia Manager, QASD, ESD, PES

**TECHNICAL WORKING GROUP (TWG)**

Chairman:

1. Lucila D. Fuentes OIC, EMAD, EMD, PES

Members:

1. Unido D. Fabregas NPC Retainer Physician, HRD, AFG -virtual-

**BAC SECRETARIAT**

1. Ma. Rhoda A. Alcancia Facilitator

**PROSPECTIVE BIDDERS**

1. Abigail L. Santos  
2. Daryl Dela Cruz  
BEST DIAGNOSTIC CORPORATION  
ASIA PACIFIC MEDICAL & DIAGNOSTIC

**Minutes of the Proceedings**

The Pre-bid Conference was formally opened at 9:00 A.M. in Kañao Function Room by Atty. Rogel T. Teves, Chairman, BAC and Vice President, PES together with the members of BAC, TWG, BCSD Facilitator and participating bidders.

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As of the Pre-bid Conference, no bidder secured the bidding documents but there were two (2) prospective bidders in attendance, namely: BEST DIAGNOSTIC CORPORATION and ASIA PACIFIC MEDICAL & DIAGNOSTIC. The TWG referred everyone to the salient points of the project and the schedule of Bid Submission/Opening on 15 March 2021 at 9:30 A.M. Queries from the attendees are as follows:

Name of Bidder/s	Bidder's Concerns/Queries	NPC's Reply / Agreement
ASIA PACIFIC MEDICAL & DIAGNOSTIC	1. The bidder clarified the no. of employees who would undergo the additional examinations both for Female and Male. <i>(Female: Pap Smear, Breast Ultrasound / Male: PSA)</i>  2. Would the laboratory results be discussed by us for each employee?  3. The bidder clarified NPC's procedure re: entry of their personnel upon the actual implementation of the Annual Physical Examination.	A Supplemental Bid Bulletin will be issued particularly on Section VII – Schedule of Requirements ( Bid Price Schedule). This will be updated as recommended and determined appropriate by the end-user/TWG thru the BAC.  2. No. It would be conducted by our NPC Physician. Only the written results should be provided by the contractor/supplier.  3. A Supplemental Bid Bulletin will be issued particularly on Section VI – Technical Specifications, TS3.0 Terms and Conditions, Clause 3.3.1. This will be updated as recommended by the end-user/TWG thru the BAC.
BEST DIAGNOSTIC CORPORATION	1. Clarified if in the absence of the Certification of Satisfactory Performance during Post Qualification , can we just submit a letter from the end-user instead?	Yes. A letter from the end-user will suffice/acceptable.

The BAC informed the prospective bidders that they can submit queries ten (10) days before the bid opening date.

Since there are no other concerns to be discussed, the said activity was adjourned at 11:02 A.M.

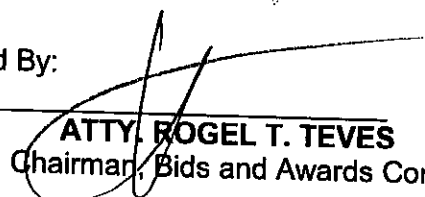
Prepared by:

  
**MA. RHODA A. ALCANCIA**  
 Facilitator

Reviewed By:

*e - signed (see attached)*  
**LUCILA D. FUENTES**  
 TWG Chairman

Approved By:

  
**ATTY. ROGEL T. TEVES**  
 Chairman, Bids and Awards Committee